

Paris City Commission
Commission Chambers
Paris, Kentucky
July 26, 2016

The Paris City Commission met in regular session at 9:03 a.m. on Tuesday, July 26, 2016.

Mayor Thornton called the meeting to order.

Present: Mayor, Michael Thornton, Commissioner Matt Perraut, Commissioner Tim Gray, Commissioner Wallis Brooks, Stan Galbraith, City Manager John Plummer, Assistant City Manager Mike Withrow, and City Clerk/Treasurer Stephanie Settles.

Upon determining a quorum was present for the transaction of business, Plummer proceeded to conduct the meeting.

Approve Agenda

Motion by Brooks, seconded by Perraut, the motion unanimously carried to approve the agenda as presented.

Approve Minutes

Motion by Galbraith, seconded by Perraut the motion unanimously carried to approve minutes of the Workshop Meeting on June 27, 2016. Commissioner Gray abstained from the vote.

Motion by Perraut, seconded by Brooks the motion unanimously carried to approve minutes of the Regular Meeting on June 28, 2016. Commissioner Gray abstained from the vote.

Motion by Gray, seconded by Thornton the motion unanimously carried to approve minutes of the Special Meeting on July 14, 2016.

Public Comment

Terry Dumphord inquired about a vacant lot between Hanson Street and Lilleston Avenue, requesting permission to utilize the lot for the youth of the community. Mr. Dumphord was advised to identify the property owner, Andrea Lacy Planning and Zoning Administrator offered her assistance with the property research.

New Business/Action Items

LeeAnn Ritchie requested a contribution to the Michael Clay Chenault, Jr Memorial Athletic Fund. It was determined the City could not contribute funds due to contribution rules and regulations.

YMCA requested \$ 3,750.00 the second half of fiscal year 15-16 contribution. Release of funds was approved upon a signed agreement between the YMCA and The City of Paris mutually agreeing that expenditures of public funds are spent for public purposes.

Paris-Bourbon County Chamber of Commerce requested \$ 10,000 the second half of fiscal year 15-16 contribution. Release of funds was approved upon a signed agreement between the Chamber of Commerce and The City of Paris mutually agreeing that expenditures of public funds are spent for public purposes.

Paris-Bourbon County Senior Citizen Center requested \$ 3,500 the first release of fiscal year 16-17 contribution. Release of funds was approved upon a signed agreement between Paris-Bourbon County Senior Citizen Center and The City of Paris mutually agreeing that expenditures of public funds are spent for public purposes.

Motion by Thornton, seconded by Brooks the motion unanimously carried to approve Hinkle Contracting Company, LLC to perform the asphalt paving and related scopes of work for 2016 at a unit price of \$ 76.35 per ton for bituminous surface and a unit price of \$30 per ton for milling total cost not to exceed \$ 200,096.25.

Streets	Length	Width	Length 2	Width 2	Milling Quantity	Asphalt Quantity	Cost
Chapel Street(2nd St. to Water St.)	850	22			90	200	\$ 17,970.00
Virginia Ave.	663	28			90	200	\$ 17,970.00
Pinecrest St.	385	26			70	110	\$ 10,498.50
Pearl St.	545	20			70	120	\$ 11,262.00
Vine St. (Duncan to RR track)	722	23			100	180	\$ 16,743.00
Stoner Ave. (Vine to Massie)	1342	17			120	250	\$ 22,687.50
Legion Dr. (Main to park entrance)	2324	20			100	600	\$ 48,810.00
Reinhold St (all)	290	36			40	115	\$ 9,980.25
High St. (Boone to cemetary)	1463	30			200	500	\$ 44,175.00
Totals					880	2275	\$ 200,096.25

Motion by Thornton, seconded by Gray the motion unanimously carried to approve a Resolution authorizing the City Manager to submit an application for and, upon approval, enter into an agreement with the Kentucky office of homeland security.

Kentucky Office of Homeland Security Project

RESOLUTION NO. 2016-9

A RESOLUTION OF THE CITY OF PARIS, KENTUCKY AUTHORIZING THE CITY MANAGER TO MAKE APPLICATION FOR AND, UPON APPROVAL, TO ENTER INTO AN AGREEMENT WITH THE KENTUCKY OFFICE OF HOMELAND SECURITY (KOHS), TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY KOHS TO FACILITATE AND ADMINISTER THE PROJECT AND TO ACT AS THE AUTHORIZED CORRESPONDENT FOR THIS PROJECT. THIS RESOLUTION ALSO ESTABLISHES PROCUREMENT POLICY FOR ANY KOHS APPROVED PROJECT FOR THE FY-2017 APPLICATION CYCLE.

WHEREAS, the City of Paris Kentucky desires to make an application for United States Department of Homeland Security and/or Commonwealth of Kentucky funds for a project to be administered by Kentucky Office of Homeland Security:

WHEREAS, it is recognized that an application for and approval of Kentucky Office of Homeland Security funds impose certain obligations and responsibilities upon the county:

NOW, THEREFORE, be it resolved this 26th day of July 2016, by the City of Paris Board of Commissioners that:

The Paris City Manager is hereby authorized to execute and furnish all required documentation, including a memorandum of agreement, as may be required by KOHS for the furtherance of the above-referenced project and to act as the authorized correspondent for said project.

For the purpose of any KOHS funded projects using FY-2017 funds the City will use the provisions of KRS 45A for the purchase of equipment and/or services. For any equipment and/or services under \$20,000 three (3) quotes will be obtained. For any equipment and/or services that exceeds \$20,000 the provisions of KRS 45A will apply.

Done this 26th day of July, 2016 on a Motion made by Mayor Thornton and seconded by Commissioner Gray.

Members present voting in Favor: 5

Members Present voting against: 0

BY: _____
MICHAEL THORNTON MAYOR, CITY OF PARIS

ATTEST: _____
STEPHANIE SETTLES, CITY CLERK

Motion by Thornton, seconded by Gray the motion unanimously carried to approve the hire of Michelle Thornsburg based upon Judge Executive Michael Williams recommendation as a full-time Building Inspector/Code Enforcement Officer for Bourbon County Fiscal Court and the Paris City Commission with an annual hourly salary of \$ 35,000 per year effective August 1st, 2016 with the expectation she will achieve her Level 1 building inspection certification prior to August 1st, 2017.

Second reading on the City Code of Ordinance Financial Administration was presented. With several changes requested the Ordinance will be updated and read again in a future meeting.

Motion by Galbraith, seconded by Gray the motion unanimously carried to approve the payment of invoices as presented.

General Fund

VENDOR NAME	AMOUNT	DESCRIPTION OF PURCHASE
ADVANCED FIRE GEAR REPAIR	\$ 995.00	TECHNICAL FEES - FIRE DEPT
ANDERSON KEVIN	\$ 44.97	MEALS (INSERVICE TRAINING) - POLICE DEPT
AT&T (5019)	\$ 1,009.32	COMMUNICATIONS - EDA COMMUNICATIONS - E911 COMMUNICATIONS - PLANNING & ZONING COMMUNICATIONS - MAIN STREET PROGRAM COMMUNICATIONS - CLERK/TREASURER COMMUNICATIONS - CITY MGR/BUILDING COMMUNICATIONS - ENGINEERING/IT COMMUNICATIONS - POLICE DEPT
AT&T 105068	\$ 169.80	COMMUNICATIONS - FIRE DEPT
AT&T ONENET SERVICE	\$ 4.80	COMMUNICATIONS - FIRE DEPT COMMUNICATIONS - EMS BUILDINGS - CITY MGR/BUILDING
BME INC	\$ 5,055.22	COMMUNITY PROMOTION (FIREWORKS) - COMMISSION
CALDWELL, WILLIAM R	\$ 3,250.00	VEHICLE MAINTENANCE - POLICE DEPT
CAR TOWN CHRYSLER DODGE JEEP	\$ 50.00	LAUNDRY & CLEANING SUPPLIES - FIRE DEPT
CCP INDUSTRIES	\$ 88.62	OTHER MATERIALS & SUPPLIES - COMMISSION
CDW GOVERNMENT INC	\$ 2,032.24	FIELD LAPTOP COMPUTERS - CITY MGR/BUILDING FIELD LAPTOP COMPUTERS - CITY CLERK/TREASURER
CENTRAL KENTUCKY QUICKLUBE	\$ 499.94	VEHICLE MAINTENANCE - POLICE DEPT
CHAMBER OF COMMERCE	\$ 150.00	MEMBERSHIP, DUES, SUBSCRIPTIONS - COMMISSION
CITY OF PARIS UTILITIES	\$ 7,852.90	UTILITIES - COMMISSION STREET LIGHTING & TRAFFIC SIGNALS - COMMISSION UTILITIES - CITY MGR/BUILDING UTILITIES - FIRE DEPT UTILITIES - STREET DEPT
COIT CLEANING & RESTORATION	\$ 250.00	CONTRACTED SERVICES - FIRE DEPT
COLLINS RYAN	\$ 56.15	MEALS (DOJT TRAINING) - POLICE DEPT
COLUMBIA GAS OF KENTUCKY	\$ 57.02	UTILITIES - FIRE DEPT
COUNCIL OF BO CO GARDEN CLUBS	\$ 250.00	COMMUNITY PROMOTION - COMMISSION
DAVID CASWELL	\$ 37.07	UNIFORMS/CLOTHING (BOOT REIMBURSE) - POLICE DEPT
DUTCH'S FORD-MERCURY LLC	\$ 1,363.43	VEHICLE MAINTENANCE - POLICE DEPT
EADS HARDWARE	\$ 108.75	BUILDING MAINTENANCE - FIRE DEPT
FINELEY FIRE EQUP DBA BG FIRE	\$ 118.04	VEHICLE PARTS - FIRE DEPT VEHICLE MAINTENANCE - FIRE DEPT
GALLS LLC	\$ 1,557.14	UNIFORMS/CLOTHING - POLICE DEPT
HAMILTON-HINKLE PAVING	\$ 219.78	CONSTRUCTION MATERIALS - STREET DEPT
HINKLE CONTRACTING CO LLC	\$ 269.40	CONSTRUCTION MATERIALS - STREET DEPT
HOLIDAY INN - BOWLING GREEN	\$ 258.60	TRAVEL/ LODGING - ENGINEERING/IT
KENTUCKY CHAMBER OF COMMERCE	\$ 249.00	TRAINING/EDUCATION - CLERK/TREASURER
LOCAL GOVERNMENT CORPORATION	\$ 13,314.75	TRAINING/ EDUCATION - CLERK/TREASURER PROFESSIONAL FEES - CLERK/TREASURER PROFESSIONAL FEES - GENERAL ADMIN
MURPHY ELEVATOR COMPANY	\$ 731.85	CONTRACTED SERVICES - CITY MGR/BUILDING
OFFICE DEPOT CARD PLAN	\$ 93.13	OFFICE SUPPLIES - CITY MGR/BUILDING
ORR SAFETY CORPORATION	\$ 94.86	VEHICLE PARTS - FIRE DEPT
RILEY OIL COMPANY	\$ 3,512.61	MOTOR FUEL - POLICE DEPT MOTOR FUEL - FIRE DEPT MOTOR FUEL - STREET DEPT MOTOR FUEL - ENGINEERING/IT
ROE ANDREW	\$ 45.00	POWER TOOLS - FIRE DEPT
SHRED-IT	\$ 26.29	CONTRACTED SERVICES - POLICE DEPT
SOPHICITY	\$ 7,337.43	PROFESSIONAL FEES - COMMISSION CONTRACTED SERVICES - CLERK/TREASURER CONTRACTED SERVICES - CITY MGR/BUILDING CONTRACTED SERVICES - POLICE DEPT CONTRACTED SERVICES - FIRE DEPT CONTRACTED SERVICES - STREET DEPT CONTRACTED SERVICES - ENGINEERING/IT CONTRACTED SERVICES - GENERAL ADMIN CONTRACTED SERVICES - E911 CONTRACTED SERVICES - EMS CONTRACTED SERVICES - EDA
STURGILL TURNER BARKER & MOLONEY PLLC	\$ 5,591.25	PROFESSIONAL FEES - POLICE DEPT PROFESSIONAL FEES - CITY MGR/BUILDING
TOADVINE, SCOTT	\$ 81.01	MEALS - POLICE DEPT
TRACTOR SUPPLY CREDIT PLAN	\$ 21.98	CONSTRUCTION MATERIALS - STREET DEPT
TRI-STATE MAILING SYSTEMS INC	\$ 132.50	EQUIPMENT MAINTENANCE - CLERK/TREASURER
VOGELPOHL FIRE EQUIPMENT INC	\$ 182.00	OTHER MATERIALS & SUPPLIES - FIRE DEPT
TOTAL:	\$ 57,161.85	

Utility Fund

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION OF PURCHASE</u>
A ACTION PEST CONTROL	\$ 60.00	MAINTENANCE AGREEMENTS - ALL UF DEPARTMENTS
ATLAS ELECTRIC MOTOR SVC	\$ 4,712.60	EQUIPMENT MAINTENANCE - WWTP
AT&T CLUB SERVICE	\$ 389.81	COMMUNICATIONS - ALL UF DEPARTMENTS
AT&T (5014)	\$ 65.00	COMMUNICATIONS - UTILITY SANITATION PHYSICALS & DRUG SCREENS - ELECTRIC DISTRIBUTION
BAPTIST HEALTH MEDICAL	\$ 77.00	
BB&T GOVERNMENTAL FINANCE	\$ 2,899.33	PYMT 42 OF 48 - SANITATION & RECYCLING REIMBURSE CDL LICENSE - ELECTRIC DISTRIBUTION
BIDDLE, AARON	\$ 30.00	
BF BAILEY INC	\$ 9,400.00	BUILDING MAINTENANCE - WATER PLANT
BLUEGRASS INTERNATIONAL TRK	\$ 238.36	VEHICLE PARTS - SANITATION
BRENNTAG MID-SOUTH	\$ 2,227.50	TREATMENT CHEMICALS - WATER
BROWNSTOWN ELECTRIC	\$ 2,507.00	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
CARRIE ROE	\$ 40.06	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
CCP INDUSTRIES	\$ 264.00	SAFETY GEAR & CLOTHING - SANITATION
CENTRAL KY MECHANICAL SVCS	\$ 2,967.76	VEHICLE MAINTENANCE - SANITATION
CI THORNBURG INC	\$ 811.05	TREATMENT CHEMICALS - WATER PLANT
COLUMBIA GAS	\$ 48.26	UTILITIES - RECYCLING CENTER
	\$ 48.75	UTILITIES - WWTP
CRUMP, KEVIN	\$ 183.06	REIMBURSE TRAVEL - KYMEA - ELECTRIC PRODUCTION
CRYSTAL SPRINGS	\$ 32.44	CONTRACTED SERVICES - UTILITY ADMINISTRATION
CULLIGAN WATER	\$ 145.00	MAINTENANCE AGREEMENTS - WATER PLANT
CUSTOM METAL WORKS	\$ 349.60	VEHICLE MAINTENANCE - ELECTRIC DISTRIBUTION
	\$ 62.00	SPECIFIC SUPPLIES - WATER DISTRIBUTION
	\$ 125.00	VEHICLE MAINTENANCE - SANITATION
4-WAY ELECTRIC/EMERALD	\$ 19,784.60	EQUIPMENT MAINTENANCE - ELECTRIC DISTRIBUTION
FASTENAL	\$ 54.40	BUILDING MAINTENANCE - WATER PLANT
FISTER WILLIAMS & OBERLANDER	\$ 1,877.50	PROFESSIONAL SERVICES - UTILITY ADMINISTRATION
FOUSER ENVIRONMENTAL	\$ 547.00	LAB TESTING - WATER & WWTP
GULBRANDSEN TECH INC	\$ 6,364.83	TREATMENT CHEMICALS - WATER PLANT
HACH COMPANY	\$ 313.44	TECHNICAL SUPPLIES - WATER PLANT
HAMILTON HINKLE PAVING CO	\$ 259.74	CONSTRUCTION MATERIALS - WATER DISTRIBUTION
HERRICK CO INC	\$ 303,624.00	MAJOR CAPITAL OUTLAY - LEX RD STATION - WWTP
HYDRO CONTROLS INC	\$ 1,019.52	EQUIPMENT MAINTENANCE - WATER PLANT
KENTUCKY BANK	\$ 1,096.88	BOBCAT PAYMENT - UTILITY FUND
KENTUCKY BANK - VISA	\$ 185.97	VEHICLE MAINTENANCE - ELECTRIC PRODUCTION
	\$ 336.25	SMALL TOOLS - ELECTRIC DISTRIBUTION
	\$ 247.20	TRAINING & EDUCATION - WATER DISTRIBUTION
	\$ 669.50	DUES - WATER PLANT
	\$ 77.32	OTHER MATERIALS - UTILITY ADMINISTRATION
KENTUCKY UTILITIES	\$ 8,624.90	UTILITIES - WWTP
	\$ 63.73	UTILITIES - WATER PLANT
	\$ 270,111.74	POWER PURCHASE - ELECTRIC PRODUCTION
	\$ 700.00	CONTRACTED SERVICES - ELECTRIC DISTRIBUTION
KENTUCKY UNDERGROUND	\$ 148.80	CONTRACTED SERVICES - 811 - UTILITY ADMINISTRATION
KRONOS	\$ 152.72	CONTRACTED SERVICES - TIME SHEETS - ALL UF DEPTS
MANN CONSULTANTS INC	\$ 454.48	PROFESSIONAL SERVICES - UTILITY ADMINISTRATION
MARTIN'S SANITATION SERVICE	\$ 3,460.00	CONTRACTED SERVICES - WATER DISTRIBUTION
	\$ 75.00	CONTRACTED SERVICES - ELECTRIC DISTRIBUTION (FLOOD)
MYNEAR, MICHAEL	\$ 241.26	REIMBURSE TRAVEL/MEALS - WWTP
NEPTUNE EQUIPMENT CO	\$ 1,760.00	SPECIFIC SUPPLIES - WATER DISTRIBUTION
NEWGEN STRATEGIES	\$ 2,129.89	PROFESSIONAL SERVICES - UTILITY ADMINISTRATION
NORTHERN SAFETY CO INC	\$ 105.96	CLOTHING & SAFETY GEAR - SANITATION
	\$ 105.96	CLOTHING & SAFETY GEAR - RECYCLING CENTER
NORTHFIELD OIL COMPANY	\$ 473.60	GAS/DIESEL - ALL UF DEPARTMENTS
OFFICE DEPOT CREDIT PLAN	\$ 260.70	OFFICE SUPPLIES - UTILITY ADMINISTRATION
RAY KING	\$ 800.00	EDUCATION/TRAINING - ELECTRIC DISTRIBUTION
REMEL INC	\$ 457.78	TECHNICAL SUPPLIES - WATER PLANT
RILEY OIL COMPANY	\$ 2,122.42	GAS/DIESEL - ALL UF DEPARTMENTS
SPIEGEL & MCDIARMID	\$ 675.25	PROFESSIONAL SERVICES - UTILITY ADMINISTRATION
STANDARD BUSINESS MACHINES	\$ 68.27	EQUIPMENT MAINTENANCE - UTILITY ADMINISTRATION
STURGILL TURNER BARKER	\$ 192.50	PROFESSIONAL SERVICES - UTILITY ADMINISTRATION
THORNBERRY MINI STORAGE	\$ 260.00	CONTRACT SERVICES - JUNE - ELECTRIC DISTRIBUTION
TIME WARNER CABLE	\$ 159.94	COMMUNICATIONS - ELECTRIC DISTRIBUTION
	\$ 76.77	COMMUNICATIONS - UTILITY ADMINISTRATION
	\$ 69.95	COMMUNICATIONS - WATER PLANT
	\$ 169.95	COMMUNICATIONS - WWTP
UNITED LABORATORIES	\$ 277.80	TREATMENT CHEMICALS - WWTP
US GEOLOGICAL SURVEY	\$ 7,375.00	CONTRACT SERVICES - UTILITY ADMINISTRATION
WALMART CREDIT CARD	\$ 8.61	VEHICLE MAINTENANCE - ELECTRIC PRODUCTION

	\$	123.52	OTHER MATERIALS/SUPPLIES - ELECTRIC DISTRIBUTION
	\$	67.90	CLEANING SUPPLIES - WATER
	\$	12.96	WATER - METER READERS - UTILITY ADMINISTRATION
<u>TOTAL</u>	\$	665,929.09	

Motion by Gray, seconded by Brooks the motion unanimously carried to accept and file communications.

- o Request for Amendment to Fireworks Ordinance
- o Citizen’s Concerns with Blighted Properties
- o Thank You for Contribution to Concert in the Garden
- o Update on Marshall Heights Office Building
- o Request to Rename 8th Street to Muhammad Ali Way
- o Transportation Improvement Program
- o Milton B Lovell Plumbing & Heating Acquired by Delta T Corporation

City Manager John Plummer discussed purchasing 10 fire hydrants that are in need of replacement with an estimated cost of \$ 18,728.00.

Motion by Thornton, seconded by Gray the motion unanimously carried to approve to replace the engine in the 1996 fire engine 2 with a new reviva diesel motor cost not to exceed \$ 13,965.25.

Motion by Galbraith, seconded by Thornton the motion unanimously carried to approve the promotion of Mark Blankenship to Lieutenant position effective immediately.

Andrea Lacy announced a contract has been signed to develop a new planning and zoning website, also announcing the Comprehensive Plan Taskforce meeting is scheduled for August 4, 2016 at 3:00 pm to review the demographic profile for the City and County.

Commissioner Gray discussed concerns with students crossing Bethlehem Road before and after school hours, Gray also discussed the YMCA drop of zone at 10th and Main Street requesting to revisit installing knock down poles.

Commissioner Galbraith queried the water lost percentage for the month of June. City Manager John Plummer reported a water loss of 28.5 %.

Mayor Thornton inquired about an accident at the Fire Department. Thornton expressed concerns with lack of communication between the city office and council.

Mayor Thornton queried the status of finalized budget books. City Manager John Plummer replied he would get the books completed.

Adjournment

Motion by Brooks, seconded by Gray the motion unanimously carried to adjourn the meeting at 10:35 a.m.

Mayor

Attest:

City Clerk/Treasurer